

SCHEDULE OF CHARGES 2022



Theatre Hire * (including dance studio & kitchen)

Monday to Friday	\$230 per hour + GST	Minimum 4 hours, in hour increments Payable to River Gum Primary School * Does not include Event Manager which is a required charge for all events Overtime rates are charged at 1.5 times the standard hire rate, in hour increments.
Saturday / Sunday	\$280 per hour + GST	
Security Deposit	\$500 per booking ex GST	The security deposit is payable to secure the booking date. The security deposit will be returned after your event in accordance with the conditions of hire in the School Council Hire Agreement and Cancellation Policy.

Event Manager (required)

GSL Melbourne \$65 per hour + GST

Once your event booking has been confirmed we will ask you to contact our Event Manager, GSL Melbourne. GSL Melbourne will cater to all your event requirements including technicians and special sound or lighting requirements.

Minimum 4 hours, in hour increments
Payable to GSL Melbourne.
GSL Melbourne will help to determine the number of event management staff required (minimum one per event).
Note: An authorised COVID Marshall is currently required for all events.
GSL Melbourne can supply the COVID Marshall or discuss authorised alternatives such as security staff.

Available for hire

Extra Dance Studio	\$60 per day + GST
DL Projector	\$60 per day + GST
Spotlight	\$60 per day + GST

Conditions of Hire

- Please refer to the School Council Hire Agreement for conditions of hire.
- It is the responsibility of the Hirer to clean the facility after their event. The entire venue should be left in the condition that it was presented.
- Hire of the facility is not available after 11.30pm.
- Operation of technical equipment is under the supervision of the Event Manager.

Cancellation Policy

Cancellation by Hirer

If a cancellation is received less than 3 months prior to the event date, the security deposit will not be refunded.

Cancellation due to State or Federal Government restrictions.

If the Government issues a directive in response to any health or safety issue (including natural disasters, pandemic or infectious disease) which prevents the event from taking place, the RPAC will transfer the security deposit to another suitable date for both parties. The rescheduled hire must be held within a twelve-month period.

Cancellation by River Gum Performing Arts Centre Committee

In the event of a cancellation by River Gum Performing Arts Centre Committee prior to the commencement of the event, the hirer shall be entitled to a full refund of all monies paid.